## Lesson 1: Vocabulary

A Complete the activities. Use the words in the box.
breakfast the dishes dressed a shower homework to work

1. wash $\qquad$ the dishes
2. eat $\qquad$
3. go $\qquad$
4. take $\qquad$
5. get $\qquad$
6. do $\qquad$

B Look at Tara's schedule for the evening. Complete the sentences.

1. She $\qquad$ at 5:30.
2. She $\qquad$ from 6:00 to 7:00.
3. She $\qquad$ at 7:00.
4. At 7:30, she $\qquad$ .
5. At 8:00, she $\qquad$ and $\qquad$
6. From 8:30 to 9:30, she $\qquad$ .
7. She $\qquad$ at 9:30.
8. At 10:00, she $\qquad$ .

C Look at the pictures. Complete the conversations.


1. A: What time does Max $\qquad$ ?

B: At $\quad$ 5:00.

3. A: What time does he $\qquad$
B: At $\qquad$ .

5. A: What time does he $\qquad$ ?

B: At $\qquad$ _.

D Write about yourself. What is your schedule like?
I get up at $\qquad$ -.

I eat breakfast at $\qquad$ .

I go to work / school at $\qquad$ . .

2. A: What time does he $\qquad$ ?

B: At $\qquad$ _.
4. A: What time does he $\qquad$ ?

B: At $\qquad$ _.


## Lesson 2: Listening and Grammar

A Complete the conversations.

1. A: When do you $\qquad$ B: I work on Saturdays.
2. A: What time $\qquad$ she $\qquad$ ? (get up)

B: She gets up at 7:00.
3. A: When $\qquad$ they $\qquad$ class? (have)

B: They have class from 6:00 to 8:00.
4. A: What time $\qquad$ you $\qquad$ to work? (go)

B: I go to work at 8:00.
5. A: When $\qquad$ the movie $\qquad$ ? (start)

B: The movie starts at 7:45.
6. A: What time $\qquad$ she $\qquad$ home? (get)

B: She gets home at 5:30.

B Make questions with What time. Complete the conversations.

## 6:30pm

## 7:15am

1. (you / get home)

A: What time do you get home?
B: $A+6: 30$.

12:00 pm
3. (Arnold / exercise)

A: $\qquad$
B: $\qquad$

## 5:30pm

5. (Jason and Marie / eat dinner)

A: $\qquad$
B: $\qquad$

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2. (they / go to work)

A: $\qquad$
B: $\qquad$

## 6:00am

4. (she / eat breakfast)

A: $\qquad$
B: $\qquad$

C Complete the conversations. Use on, at, from, or to.

1. A: When does Maria play soccer?

B: $\qquad$ 10:00 $\qquad$ 12:00 $\qquad$ Saturdays.
2. A: When does Jack take a computer class?

B: $\qquad$ Tuesdays.
3. A: When does Paul watch TV?

B: $\qquad$ 8:00 $\qquad$ 10:00.
4. A: When does your English class start?

B: $\qquad$ 7:00.
5. A: When do they get up?

B: $\qquad$ 10:00 $\qquad$ Saturdays.

D Look at Sam's schedule. Complete the conversations.


1. A: Is Sam free on Sundays at $4: 00$ ?

B: No. He works on Sundays from 12:00-5:00.
2. A: Is he free on Wednesdays at 8:00?

B: No. $\qquad$
3. A: Is he free on Thursdays at $6: 00$ ?

B: No. $\qquad$
4. A: Is he free on Fridays at $5: 00$ ?

B: No. $\qquad$
5. A: Is he free on Saturdays at $2: 00$ ?

B: No. $\qquad$

## Lesson 4: Workplace, Life, and Commuriity ©̌kilis

A Listen. Complete the schedule.


B Look at the work schedule. Complete the sentences.

TIME SHEET

| EMPLOYEE NAME |  | EMPLOYEE I.D. \# 5470998 |  |
| :---: | :---: | :---: | :---: |
| Last <br> Roberts | First <br> Clara |  |  |
|  |  |  |  |
|  |  | Week ending 10/15 |  |
| DAY | TIME IN | TIME OUT | HOURS |
| Mon. | off |  |  |
| Tues. | 7:00 Р.м. | 12:00 А.м. | 5 |
| Wed. | off |  |  |
| Thurs. | 7:00 Р.м. | 12:00 А.м. | 5 |
| Fri. | off |  |  |
| Sat. | 9:00 А.м. | 1:00 Р.м. | 4 |
| Sun. | 6:00 A.м. | 12:00 Р.м. | 6 |

1. Clara works from _ 7:00 P.M._ to 12:00 A.M._ on Tuesday__ and $\qquad$ Thursday
2. She is off on $\qquad$ , $\qquad$ and $\qquad$ -.
3. She starts work at $\qquad$ on Saturday.
4. She finishes work at $\qquad$ on Saturday.
5. She works from $\qquad$ to $\qquad$ on Sunday.
6. She works $\qquad$ hours this week.

C Look at the time sheet. Complete the conversations.

1. A: When does Martin work?

TIME SHEET
B: He works on Tuesdays ,
$\qquad$ and $\qquad$ .

## EMPLOYEE NAME

Last
First
EMPLOYEE I.D. \# Chu, Martin
2. A: What time does he start work on Tuesdays?

B: At $\qquad$ -.
3. A: When does he work on Thursdays?

B: He works from $\qquad$ to
$\qquad$ .
4. A: What time does he start work on Saturdays?

| Week ending 7/15 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| DAY | TIME IN | TIME OUT | HOURS |  |
| Mon. | off |  |  |  |
| Tues. | 11:00 А.м. | 7:00 Р.м. | 8 |  |
| Wed. | off |  |  |  |
| Thurs. | 11:00 А.м. | $7: 00$ р.м. | 8 |  |
| Fri. | off |  |  |  |
| Sat. | 8:00 А.м. | 2:00 Р.м. | 6 |  |
| Sun. | off |  |  |  |

TOTAL HOURS
B: At $\qquad$ .
5. A: When does he finish work at $2: 00$ ?

B: On $\qquad$

D Look at your schedule on your phone. Write one event for each day of the week. Include the time of the event.


## Lessons 5 \& 6: Listening and Grammar

A Look at the calendar. Complete the sentences. Use always, usually, sometimes, or never.


1. Brad $\qquad$ goes to the beach on Sundays.
2. He $\qquad$ works from 10:00 to 3:00 Mondays to Fridays.
3. He $\qquad$ does laundry on Fridays.
4. He $\qquad$ goes running in the morning.
5. He $\qquad$ goes shopping for food on Fridays.
6. He $\qquad$ plays video games in the afternoon.

B Unscramble the words to form sentences.

1. Sarah usually shops for food on Saturdays.
(Sarah / Saturdays / shops for food / usually / on)
2. 

(Martin / takes a shower / always / at night)
3.
(Conor / on / rides his bike / Sundays / sometimes)
4.
(they / on / never / do laundry / Sundays)

C Look at the pictures. Complete the conversations.

1. A: What does Pedro usually do on Saturdays?

B: He usually goes to the park.

2. A: What does Elena sometimes do on Sundays?

B: $\qquad$
3. A: What does Mr. Gray always do on Saturdays?

B: $\qquad$

5. A: What does May-Li sometimes do on Sundays?

B: $\qquad$

6. A: What does Teresa always do on Sundays?

B: $\qquad$


D Complete the sentences. Write about your weekend activities.

1. I always $\qquad$ -.
2. I usually $\qquad$ .
3. I sometimes $\qquad$ .
4. I never $\qquad$ _.

## Lesson 7: Reading

A DEVELOP YOUR ACADEMIC SKILLS. Read the Academic Skill. Make predictions about the article. Look at the heading and chart. Try to guess what people do in their free time. Complete the sentence.

Children in the U.S. probably $\qquad$ in their free time.
a. do homework
c. do sports
b. play video games
d. read

Academic Skill: Make predictions Before you read an article, guess what it will say. Then read to find out: Were your predictions correct?
(B) Read.

## WHAT CHILDREN DO IN THEIR FREE TIME Average hours per day spent in activities

In the U.S., children usually have free time after 3:00 p.m. They have a lot of free time after that. What do they do? Many children watch TV every day. Some children watch videos on their tablets or phones. Other children play games on their computers or 5 tablets.
Many children also do sports. They meet their friends and play different sports. They also attend religious groups and youth groups. They do this during the week after school or on the
 weekends. Some children take music lessons. Other children take 10 dance lessons.

Note: Based on data from 15-19 years old.
Source: U.S. Bureau of Labor Statistics Children in the U.S. are very busy after school. They have a lot of free time, but they use it well.

C Look at your prediction in A. Was it correct? $\square$ Yes $\square$ No

D CITE EVIDENCE. Complete the sentences. Where is the information? Write the line number.
Lines

1. Children usually have free time $\qquad$ .
a. after 4 p.m.
b. after 3 p.m.
c. after 6 p.m.
2. Many children $\qquad$ after school.
a. read
b. do homework
c. watch TV
3. Children also $\qquad$ .
a. play video games
b. do sports
c. play music

E INTERPRET. Look at the bar graph. Complete the sentences.

1. In the U.S., children spent $\qquad$ hours a day watching TV in their free time.
a. 1.9
b. 2.4
c. 0.9
2. On average, children spent $\qquad$ hours more playing video games than reading every day in their free time.
a. 0.8
b. 0.9
c. 0.1

## Lessons 8 \& 9: Listening and Grammar

A Complete the questions.

1. How often $\qquad$ Joe $\qquad$ listen to music ? (listen to music)
2. How often $\qquad$ you $\qquad$ ? (go running)
3. How often $\qquad$ Sam and Mark $\qquad$ ? (play video games)
4. How often $\qquad$ your mother $\qquad$ ? (ride her bike)
5. How often $\qquad$ Yari $\qquad$ ? (work)
6. How often $\qquad$ your friends $\qquad$ ? (have English class)

B Listen. Check ( $\checkmark$ ) in the correct columns in the chart.

|  | Once a <br> week | Three times <br> a week | Every day | Never |
| :--- | :---: | :---: | :---: | :---: |
| Go running |  | $\checkmark$ |  |  |
| Take a long walk |  |  |  |  |
| Do puzzles |  |  |  |  |
| Listen to music |  |  |  |  |

C Complete the sentences about yourself. Use the ideas in the box.

| when I go to a party | when I go to school | when I listen to music |
| :--- | :--- | :--- |
| when I see my friends | when I take a test | when I watch a sad movie |

1. I feel relaxed $\qquad$ .
2. I feel bored $\qquad$ .
3. I feel stressed $\qquad$ .
4. I feel sad $\qquad$ .
5. I feel happy $\qquad$ -.
6. I feel excited $\qquad$ .

## Lesson 10: Writing

A Read the Writing Skill. Then circle the capital letters in the days of the week.

1. Monday is my favorite day. I don't work on Mondays.
2. Charlie works on Tuesdays, Thursdays, and Fridays.
3. Jim often relaxes at home on Fridays.
4. Mandy usually works on Saturdays and Sundays.
5. I never work on Friday.

B Complete the sentences about Ben.

1. On Mondays , Ben usually does laundry.
2. He works on $\qquad$ , $\qquad$ _,
and $\qquad$ from 9 to 3 .
3. He usually goes running on
4. On $\qquad$ he relaxes.
5. On $\qquad$ , he usually plays basketball.

Writing Skill: Use a capital letter for days of the week
Days of the week begin with capital letters. For example:
I work on fuesdays, Ffidays, and Saturdays.


C Read the text. Correct four errors.
My favorite day of the week is saturday. I never work on Saturday. I stay home and spend time with family. I usually play basketball with my brother on the morning. I sometimes meet friends for lunch. I usually go to the movies in night. I love saturday. It's the best day of the week.

## Lesson 11: Soft Skills at Work

A BE A TEAM PLAYER. Complete the sentence.
A person who is a team player $\qquad$


Rita is an office assistant. She helps her co-workers.
c. gives wrong answers to co-workers

B Rita talks with a co-worker. Cross out the incorrect words. Then circle True or False.

1. Rita: Are you leaving?

Co-worker: Yes. It's time for me to go.
Rita: When does / do you finish work?
Co-worker: I work from / on 9 to / from 5. It's 5 o'clock.
Rita: But the manager needs / need these reports today.
Co-worker: Well, I have plans.
2. Rita's co-worker is a team player. True False

C Rita talks with a co-worker.

1. Co-worker: I can't do this. I always / never do it right.

Rita: What's wrong?
Co-worker: My timesheet isn't / aren't correct.
Rita: I can help you. Always / Sometimes put the days of the week here.
Co-worker: Oh, I see. I usual / usually make that mistake. Thank you, Rita.
Rita: You're welcome. I'm happy to help.
2. Rita is a team player. True False

D JOB INFORMATION. Rita is an office assistant. She started this job right after high school. She has worked in the office for a few years. She knows many things about how the office works. Choose the correct answers.

1. Rita can help train a new office assistant.
2. Rita had a few years of training before getting this job.

True
True
False
False

