Downloading and Installing ActiveTeach

(For Windows/MAC Users)



System Requirements

Operating System:

- Windows 7, 8 or 10
- MAC OSX 10.6 to 10.13

Minimum Hardware Requirements:

- 1GHz Processor (for OSX system Intel based)
- 256MB RAM
- 64MB Graphics Card
- 1024 x 768 Screen Resolution

Downloading the Application

Once logged into your teacher Pearson English Portal account, follow the steps below to download **ActiveTeach** to your computer.

- 1. Select the product from the Portal's dashboard and click on the **Resources** tab.
- 2. Open the **ActiveTeach** tile.



3. Click on the **Open** link next to the **ActiveTeach Download** to start the download.



4. Once downloaded, follow the instructions on the next page to install.

How to Install and Launch the Application

On Windows Computers

1. Locate the product level downloaded zipped file in your **Downloads** folder.

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2. Select the downloaded zipped file and click on Extract all files.



3. Follow the on-screen instructions to extract the zipped file to your computer.

Note: We recommend extracting the zip file to a new folder on your desktop for easy access.

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Top_Notch_	* [Extract Cancel

4. Once extracted, open the folder where the files were extracted.

5. To launch the application, double click on **START_PC**. The application will open.



Note: To create a desktop icon, right click on the Start_PC file, point to Send To, and click on Desktop (create shortcut). To relaunch the application, you would simply click on the desktop shortcut icon.



On MAC Computers

Note: Before downloading an application, make sure that Security and Privacy settings is set to **Allow apps** *downloaded from* or **App Store and identified developers** is marked.

- 1. Locate the product level downloaded zipped file in your **Downloads** folder.
- 2. Double click on the **zipped file** to extract.



3. Once extracted, open the **product level title** folder.

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4. Locate the **START_OSX** file and **Move to Trash** (delete).

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- 5. Download a new Start_OSX app file using this link: <u>https://goo.gl/tWna5M</u>
- 6. Once downloaded, move **Start_OSX** app file to the product level title folder, replacing the one that you removed earlier.

7. Click on **Start_OSX** app file to open ActiveTeach.

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8. If you receive a pop-up message that an app has been blocked, click on **Open Anyway** and confirm clinking **Open**.

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Frequently Asked Questions

1. How to configure security settings on Mac to allow me to download Apps?

Answer: By default, the security and privacy preferences of your Mac are set to

"Allow apps from the App Store and identified developers".

a. If this is not the case and the application is blocked when you try to open it, go to

System Preferences → click Security & Privacy.



- b. Under the **General** tab, click the lock 🃁 and enter your password to make changes.
- c. Under the header "Allow apps downloaded from," select "App Store and identified developer".

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2. How do I retrieve my Username and/or Password?

Answer: <u>Click here for instructions</u>.

3. *How do I use the online version of the Presentation Tool online?* Answer: <u>Click here for instructions</u>.

Getting Support

For Help, Training and Technical Support, please visit MyPearsonHelp.com/Portal.